



FY 2024 PIDP

City of Saint Paul Kick-Off Meeting
City South Dock Renovations and New Berthing Dolphins Project

February 3, 2025

MARAD

U.S. MARITIME ADMINISTRATION



- Introductions
- Project Overview by City of Saint Paul
- Pre-Award Phase Requirements
- Federal Laws and Regulations
- Reminders
- Discussion / Q&A



City of Saint Paul Team

- Phillip Zavadil – City Manager – pazavadil@stpaulak.com
- Lynn Sterbenz – Grants Coordinator – lsterbenz@stpaulak.com
- Dean Maschner – Project Manager – dmaschner@stpaulak.com

MARAD PIDP Grant Project Team

- Matt Duggan – Supervisory Grants Management Specialist (Grant Agreement) – Matthew.Duggan@dot.gov
- Kris Gilson – Director, Office of Environmental Compliance (NEPA) – Kristine.Gilson@dot.gov
- Adam Sutherland – Section 106 Specialist (Section 106) – Adam.Sutherland.ctr@dot.gov
- Steven Mastro – Civil Engineer (Engineering Risk Register) – Steven.Mastro@dot.gov
- Dan Orlaskey - Attorney (Laws and Regulations - BABA Requirements) - Daniel.Orlaskey@dot.gov
- Carlton Cosby – Office of Civil Rights (Title VI Requirements) - Carlton.Cosby.ctr@dot.gov
- Xochitl Castaneda – Gateway Director, Pacific Northwest & Alaska – Xochitl.Castaneda@dot.gov

Project Overview

The project will renovate the City South Dock by installing new fenders; replacing and upgrading bull rails, ladders, and cleats; adding new 80-ton bollards; installing safety equipment; adding new mooring dolphins with energy-absorbing fenders connected by a catwalk; and includes all related design, engineering, and environmental activities

Funding Source	Funding Amount	Total Funding
PIDP Requested Funds:	\$11,025,219	\$11,025,219
Other Federal Funds:	\$0	\$0
Non-Federal Funds (Applicant match):	\$703,737	\$703,737
Total Project Cost:	\$11,728,956	\$11,728,956

TASK NAME	2024			2025				2026				2027				2028		
	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3		
Planning Approval (Complete)	█																	
Award Notice/Seek Pre-Obligation Authorization	█	█																
Public Engagement	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█		
Field Work																		
Survey			█	█														
Geotechnical			█	█														
Permitting																		
Section 10 & 404			█	█	█	█												
NEPA			█	█	█	█	█	█										
Final Design (Plans, Specifications, & Estimates)																		
Design								█	█									
Review								█	█	█								
Construction																		
Bidding										█	█							
Procurement										█	█	█						
Construction										█	█	█	█	█	█	█		
Project Closeout																█		



Figure 1: Saint Paul Island Harbor and City

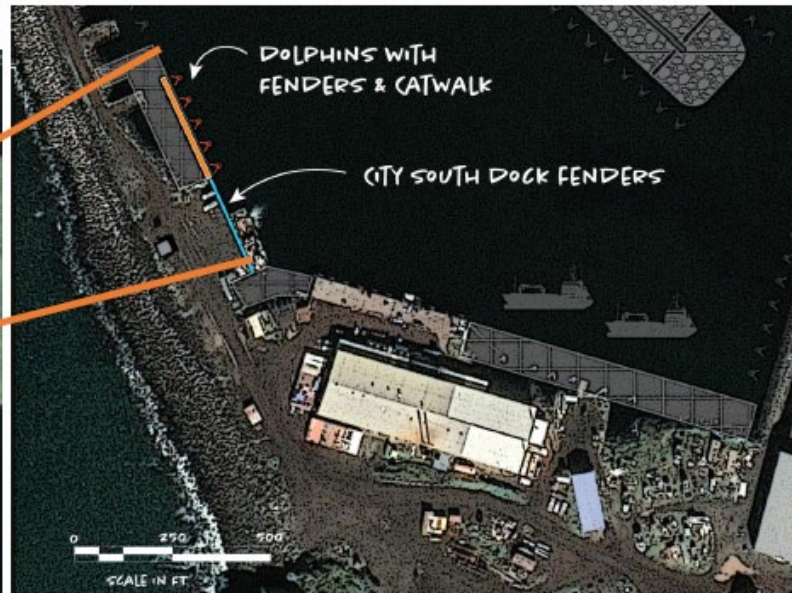


Figure 2: Project Overview

Pre-Award Phase Requirements

- ENVIRONMENTAL – Kris Gilson (NEPA) & Adam Sutherland (Section 106)
 - NEPA & Section 106
 - Will include Environmental site visit

- ENGINEERING – Steven Mastro
 - Risk Register
 - May include Engineering site visit

- GRANT MANAGEMENT – Matt Duggan
 - Programmatic Risk Assessment
 - Grant Agreement Negotiation (Scope, Schedule, Budget, etc.)
 - Funds Obligation Deadline: September 30, 2027
 - Letter of Funds Availability

- CIVIL RIGHTS – Carlton Cosby
 - Completion of Title VI Assessment

- Estimated Pre-Award Grant Process Timeline:

Action	Responsible Entity	Estimated Time
Kick-Off Webinar	MARAD	Within one month of receiving this document
Initial team meetings	MARAD	Within 2 months of receiving this document
Complete NEPA	Recipient and MARAD	5-20 months
Complete Section 106 of NHPA	Recipient and MARAD	5-20 months
Title VI Assessment	Recipient	6-9 months
Letter of Funds Availability	Recipient	Any time before grant execution, but should not be submitted until after the project budget is finalized
Execute Grant Agreement	Recipient and MARAD	1-4 months after NEPA completion
Estimated total time until Grant Execution		6-24 months

- General Terms and Conditions and Exhibits
 - Must be included in any bid document to your vendors and flow-down to consultants, contractors and all sub-contractors
- Build America, Buy America Act
 - All manufacturing processes of iron, steel, and construction materials occurs in the U.S.
 - All manufactured products are manufactured in the U.S. and the cost of the product's components manufactured in the U.S. is greater than 55% of the total cost of all components.
 - All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.
 - “De Minimis and Small Grants” waiver of Buy America requirements
 - Generally, the De Minimis waiver will allow you to purchase up to 5 percent of total material costs or \$1,000,000, whichever is less, in foreign products.
 - For more information, please refer to 2 CFR part 184 on how to apply the Buy America preference set forth in BABA to your infrastructure project.
 - Please notify MARAD as soon as possible when a potential Buy America issue arises

Before grant agreement execution, you should NOT:

- Incur any project costs without MARAD approval (both PIPD and non-federal funds)
 - Pursuant to 46 U.S.C. 54301(a)(10)(B) and 2 CFR 200.458, PIDP recipients must apply to MARAD for approval to incur and expend any Federal or non-Federal project costs prior to grant agreement execution.
 - If you wish to expend funds to be included as future eligible project costs, please notify MARAD as soon as possible.
 - Be for pre-construction activities (unless NEPA is already completed);
 - Not yet be incurred or expended;
 - Comply with all Federal requirements;
 - Be included in the applicable PIDP grant application as future eligible costs;
 - Be necessary for the efficient and timely performance of the scope of work; and
 - Be directly pursuant to the negotiation and in anticipation of the Federal award.
- Begin any construction activities – No construction (i.e., activities that disturb the land in any way or involve in-water work) can take place prior to NEPA completion or you risk jeopardizing your entire Federal award.
 - Certain activities, such as field surveys, studies, and/or investigations that require minimally invasive environmental disturbances may be permitted only with prior notification to and approval from MARAD.
 - After NEPA completion but before grant agreement execution, construction activities can only begin with written pre-approval by MARAD.

Questions?

